



EngenderHealth

Request for Proposals: Audit Services

RESPONSES DUE: Friday, April 17, 2026, at 5:00 PM, EAT

EngenderHealth, Kenya is seeking proposals to provide audit services from firms with experience in working with international not-for-profit organizations. We invite you to submit a proposal to us by **April 17, 2026** if you wish to be considered for this RFP.

EngenderHealth Background

EngenderHealth, Inc., a tax-exempt organization incorporated in the state of New Jersey, is a global organization committed to advancing sexual and reproductive health and rights and gender equality. EngenderHealth Kenya office programs support individuals in making free, informed decisions about sexuality and childbearing so they can live the lives they want. The organization collaborates with local communities and civil society organizations to prioritize health and rights and partners with health systems and governments to provide sustainable, high-quality services and a policy environment that supports access to care. EngenderHealth is internationally recognized for expertise and impact in sexual and reproductive health and rights, maternal and obstetric care, and addressing gender-based violence.

EngenderHealth's program activities include:

Technical leadership and assistance to governments, health systems, healthcare professionals, other organizations, and communities in the areas of sexual and reproductive health and rights, maternal health, and addressing gender-based violence. These activities may include training, capacity strengthening, evaluation, and research. They are generally for the benefit of specific country programs, and they may include financial support in the form of grants, contracts, and medical equipment.

Global technical leadership on focus topics (as noted above), including implementing gender-transformative approaches to global health topics and improving client-centered high-quality clinical care. Related activities include developing and disseminating client, public, and professional information and education materials, training curricula, and other technical materials; conducting and publishing research results; assisting in the development of public policy; and convening and conducting seminars, conferences, and other professional events.

More information about EngenderHealth is available at www.engenderhealth.org.

EngenderHealth Kenya's FY 2026 annual operating budget (revenue and expense equal) is estimated at **KES. 60 million**.

Services to Be Performed

We are seeking a qualified accounting firm with extensive experience with international not-for-profit organizations to perform the following the following services:

- Meet with EngenderHealth Kenya's Senior Management prior to year-end in preparation for the audit and coordinate audit activities with Senior Finance & Operations Manager and Controller.
- EngenderHealth's fiscal year ends June 30. We prefer to schedule audit fieldwork for mid-August, delivery of initial draft financial statements by September 15 and delivery of final draft reports no later than September 30.
- Perform annual audit of the financial statements in accordance with generally accepted auditing standards and will additionally require compliance testing and a study of internal accounting controls. The successful offeror will be required to certify that each audit is performed in accordance with all applicable regulations and in accordance with accounting principles generally accepted in the United States of America ("US GAAP"), IFRS and any applicable local standards Prepare management letter containing comments and recommendations with respect to accounting and administrative controls and efficiency.

- File annual income tax returns in itax following the end of EngenderHealth’s fiscal year based on the approved audited accounts.
- Support throughout the year to provide ad hoc advice and guidance on financial accounting and reporting issues, as well as be available to answer audit-related questions.

EngenderHealth was last audited for the fiscal year end June 30, 2025. The programs EngenderHealth will require the successful offeror to audit for the fiscal year beginning July 1, 2025 (FY2026) and, at the sole discretion of EngenderHealth, four additional years.

Audit Timing

EngenderHealth’s fiscal year ends June 30. We prefer to schedule audit fieldwork for mid August (conducted remotely with on-site visits by your firm or an affiliate firm) delivery of initial draft financial statements by September 15 and delivery of final draft reports no later than September 30.

Current Auditor

We currently works with PKF O’Connor Davies, LLP (PKF). Following best practices in the sector and principles of transparency and good governance, we are looking to obtain bids for auditing services approximately every five years. PKF will also be allowed to apply to this RFP while proposing a new team to oversee and conduct the audit.

Proposal Requirements

EngenderHealth is inviting your response to this RFP request. If interested, please submit a proposal containing the following information in the order outlined below:

1. Describe your firm, discussing its audit philosophy, including the use of technology, and how it may differ from other firms.
2. Detail your firm’s experience in providing auditing and tax services to international not-for-profit organizations that have staff in multiple jurisdictions and comparable size to EngenderHealth. Illustrate your past experience auditing not-for-profit organizations that operate

international programs largely funded by grants or cooperative agreements issued by international bilateral and multilateral donors and foundations, either directly or via a pass-through agency.

3. Describe your timeline for planning, fieldwork, and completion of the audit, including expected delivery of the financial statements.
4. Discuss commitments you will make to staff continuity, including your staff turnover experience in the last three years.
5. Identify the partner, manager, and in-charge accountant who will be assigned to our job if you are successful in your bid and provide biographies. Describe their industry experience, how many years they have worked with not-for-profit organizations, how many not-for-profits they currently serve, and their familiarity with Sage accounting software. List their recent continuing education courses. Indicate any complaints against them that have been issued by the state board of accountancy or other regulatory authority, if any. Indicate any corrective actions that have been taken by the firm with respect to these complaints.
6. Describe how you will bill for questions on technical matters that may arise throughout the year.
7. Furnish standard billing rates for classes of professional personnel for each of the three last years.
8. Provide references: names and contact information for other, similarly sized clients of the partner and manager listed in your proposal.
9. Include a copy of your firm's most recent peer review report, the related letter of comments, and the firm's response to the letter of comments.

Evaluation of Proposals

Factors to be considered in evaluating each proposal for audit services include responsiveness to the request for proposal, relevant experience, availability of staff with professional qualifications and technical abilities, the results of peer and external quality control reviews, and value for money. EngenderHealth will contact references and arrange interviews with senior engagement personnel of finalists between April-May 2026.

Proposal Timeline

QUESTIONS

EngenderHealth invites interested parties to submit questions pertaining to this RFP by **April 10, 2026**. All questions are to be submitted via email to the attention of the EngenderHealth Kenya, Senior Finance and Operations Manager at: procurement-kenya@engenderhealth.org

RFP SUBMISSION DEADLINE

All proposals must be submitted on or before **Friday April 17, 2026, at 5:00 PM, EAT**. Interested parties should submit a proposal (1 electronic copy) with detailed service fees to: procurement-kenya@engenderhealth.org

Attachments

Most recent financial statements